## DELHI DEVELOPMENT AUTHORITY ENGINEER MEMBER'S SECRETARIAT

No. Em 5 (2) 89 [mlA | visender hubty] Dated: 1815/17 - 918-11-1290

SUB: 1. Multipurpose Community Hall at LS/OSF plot in Pocket G-20 & G-21, Sector-7, Rohini.

2. Community Hall in CS/OCF-5 at Sector-13, Rohini.

## MINUTES OF MEETING

A meeting was convened on 05.05.17 at 11:00 AM under the Chairmanship of Engineer Member, DDA in respect of construction of Multipurpose Community Hall in CS/OCF-5 at Sector-13, Rohini and construction of Multipurpose Community Hall at LS/OSC plot in Pocket G-20 & G-21, Sector-7, Rohini.

The meeting was attended by the officers as per the Attendance Sheet enclosed.

Shri Sharad Gupta, Structure Consultant for the work at Sector-8 stated that he has not planned for Structure design for the earlier site at Pocket-A1 near Deepali Chowk confirming to latest Seismic Code. Shri Hemant Verma, Sr. Architect will submit the architectural drawings to the Structural Consultant who will submit the Structure Drawing complying the provision of latest Seismic Code.

Multipurpose Community Hall at LS/OSF plot in Pocket G-20 & G-21, Sector-7, Rohini – Structure Consultant informed that foundation drawing will be submitted by 06.05.17 evening and all other levels structure drawings by 10.05.17. The latest Seismic Code shall be incorporated in the design. Possibility may also be explored for shifting of plants/trees for alternative site.

Community Hall in CS/OCF-5 at Sector-13, Rohini – Supdt. Engineer/CC-9 was directed to issue notice to Structural Consultant for being absent and not attending the office/meeting. Supdt. Engineer/CC-9 was directed to submit the Physical and Financial Bar Chart for the scheme by 06:00 PM on 05.05.17 on Engineer Member's Gmail.

Next meeting will be held on 09.05.17 at 05:00 PM, Chief Engineer (Rohini) and Supdt. Engineer/CC-9 will attend the meeting with Powerpoint Presentation and soft photograph of start of work shall be brought.

The meeting ended with a vote of thanks to the Chair.

E.O.-II to E.M. DDA

Copy to:-

1. Asstt. Director Engineer Member, DDA for information.

2. All Concerned.

E.O.-II to E.M

## ATTENDENCE SHEET

Date: 5|5|17
Time: 11.00 Am
Venue: EM's Sectt., Vikas Sadan

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